

Mirror Content

To Do

1. Mirror a piece of content from one section into another.

Content currently in this section

Automatic Ordering

Enabled

Method Alphabetical (A-Z)

Existing Content Add Content

Name	Version	Status	Last Modified	Move	Lock
Home > Departments>Training&Documentation>Who'sWho?		Approved	27 Nov '09 - 13:47:59	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/>

Lock/UnLock All /

Content currently in this section

Automatic Ordering

Enabled

Method Alphabetical (A-Z)

Existing Content Add Content

Name	Version	Status	Last Modified	Move	Loc
Home > Departments>Training&Documentation>Who'sWho? *	1.0	Approved	27 Nov '09 - 13:47:59	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/>

Lock/UnLock All /



Notes

1. Locate the content that you wish to mirror.
2. Select **Mirror** on the content drop-down menu associated with the content.
3. Select the section you wish to mirror the content into by clicking on the section name.
4. **Modify** the content in that section and ensure the mirror is created. A snowflake icon will appear beside any mirrored content.