

Add a Section

To Do

To build a site and have somewhere to add content, you need to create the site structure.

1. Create a new section and give it a name. In the example below we are adding a section called "United States" within "Locations".



« **General** Content Styles META Groups Power Users Moderators Contributors

Templates

General information about the section

Name

Output URI

Status ▾

Default Workflow ▾

Show in navigation?

eForm Section?

Duplicate Branch



Notes

1. From the Site Structure, point your mouse to the **drop-down menu** next to the section under which you want to add the new section.
2. Select **Add Section** from the menu.
3. Enter a name in the **Name** field.
4. Click **Add**.